



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan Summary

July 2009 to October 2009

Cherwell District Council

Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council over the next four months. These are the key decisions of which the Council's Executive is currently aware. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month. The full Forward Plan, including the latest position on prospective decisions is available on the council website at www.cherwell-dc.gov.uk, using the link to Council meetings.

This summary sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's constitution.

Significance – A decision is significant if it meets the financial and / or community impact criteria:

- Financial
A decision that will result in the Council:
 - Incurring potential revenue expenditure or savings above £50,000
 - Incurring potential capital expenditure or savings above £250,000
 - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact
A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
 - A significant number of users of the service in the Ward(s) will be affected and / or
 - An impact that will last for a number of years, or be permanent; and / or
 - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.
- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The Forward Plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents listed may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Portfolio</u>	<u>Member</u>
Communications and Public Relations	Councillor Mallon
Community Safety, Street Scene and Rural	Councillor Morris
Customer Service and ICT (with special responsibility for tourism)	Councillor Turner
Democratic Services and Member Development	Councillor Miss Pickford
Economic Development and Estates	Councillor Bolster
Environment, Recreation and Health	Councillor Reynolds
Performance Management and Improvement	Councillor Atack
Planning and Housing	Councillor Gibbard
Policy and Community Planning	Councillor Wood
Resources and Organisational Development	Councillor Macnamara

Cherwell District Council Forward Plan

Key decisions to be taken by the full Executive

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
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Likely date of decision: July 2009				
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<p>Banbury Market Future Management To consider options for the future management and direction for Banbury market.</p>		Portfolio Holder for Community Safety, Street Scene and Rural	Chris Rothwell Tel: 01295 221712	None.
<p>Cotswold Area Of Natural Beauty Management Plan To consider the Cotswold Area of Natural Beauty Management Plan.</p>		Portfolio Holder for Planning and Housing	Sharon Whiting Tel: 01295 221848	None.
<p>Investment Strategy To consider the outcome and recommendations of the independent review of the investment strategy.</p>		Portfolio Holder for Resources and Organisational Development	Karen Curtin Tel: 01295 221551	None.
<p>Definition of Waste and Collections from Schools and Charities To consider the Council's position with regards to the definition of waste and collections from schools and charities.</p>		Portfolio Holder for Environment, Recreation and Health	Ed Potter Tel: 01295 221902	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>A Sustainable Community Strategy for Cherwell To consider an update regarding the progress of the new sustainable community strategy for Cherwell. To endorse the next steps of the project.</p>	<p>The strategy will be subject to extensive consultation with members, partners and the public.</p>	<p>Leader of the Council and Portfolio Holder for Policy and Community Planning</p>	<p>Claire Taylor Tel: 01295 221563</p>	<p>None.</p>
<p>Eco Town - Government Decisions and Implications To consider matters arising from the Government decision regarding proposed Eco Towns and any resulting implications for the District.</p>		<p>Portfolio Holder for Planning and Housing</p>	<p>Philip Clarke Tel: 01295 221840</p>	<p>None.</p>
<p>VFM Review of Insurance To consider the outcomes of the Value for Money Review of insurance.</p>		<p>Portfolio Holder for Resources and Organisational Development</p>	<p>Neil Lawrence Tel: 01295 221801</p>	<p>None.</p>
<p>Economic Development Strategy Review To consider the Economic Development Strategy for the District</p>		<p>Portfolio Holder for Economic Development and Estates</p>	<p>David Marriott Tel: 01295 221603</p>	<p>None.</p>
<p>Integrated Parking Matters To consider a range of parking matters.</p>		<p>Portfolio Holder for Community Safety, Street Scene and Rural</p>	<p>Chris Rothwell Tel: 01295 221712</p>	<p>None.</p>
<p>Local Development Framework Next Steps To consider the next steps with regard to creating a Local Development Framework</p>		<p>Portfolio Holder for Planning and Housing</p>	<p>Philip Clarke Tel: 01295 221840</p>	<p>None.</p>

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Accommodation Review To consider and review Phase 1. To consider the proposals for Phase 2.		Portfolio Holder for Customer Service and ICT (with special responsibility for tourism)	Julie Evans Tel: 01295 221595	None.
Biodiversity Action Plan: Analysis of Grant Aided Bodies To consider the Biodiversity Plan analysis of grant aided bodies.		Portfolio Holder for Community Safety, Street Scene and Rural	Chris Rothwell Tel: 01295 221712	None.
Concessionary Travel: Overview and Scrutiny Report and Government Consultation To consider the overview and scrutiny report and Government consultation on concessionary travel.		Portfolio Holder for Community Safety, Street Scene and Rural	Grahame Helm Tel: 01295 221615	None.

Likely date of decision: August 2009

Banbury Cultural Quarter To consider proposals for the development of a cultural quarter.		Portfolio Holder for Environment, Recreation and Health	Ian Davies Tel: 01295 221698	None.
Bicester Hospital To consider a progress report on Bicester Hospital.		Portfolio Holder for Environment, Recreation and Health	Ian Davies Tel: 01295 221698	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Market Square, Bicester - Environmental Improvement To consider options with regard to the environmental improvement of Market Square, Bicester.		Portfolio Holder for Economic Development and Estates	David Marriott Tel: 01295 221603	None.
Food Waste Recycling Service To consider the timing and proposals to roll out the new service.	Oxfordshire County Council	Portfolio Holder for Environment, Recreation and Health	Ed Potter Tel: 01295 221902	None.
Performance Management Framework Quarter 1 Report To consider the Performance Management Framework Quarter 1 report.		Portfolio Holder for Performance Management and Improvement	Mike Carroll Tel: 01295 227959	None.

Likely date of decision: September 2009

Pitt Review into Summer 2007 Floods - Further Implications following the Government's Response to the Report Recommendations To consider further implications arising from the Government's response to the Pitt Report.		Portfolio Holder for Environment, Recreation and Health	Tony Brummell Tel: 01295 221524	None.
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Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>Phone Access and Telephony Review To consider:</p> <ul style="list-style-type: none"> • A proposal and associated business case and plan for a single customer contact number or small suite of numbers • Revised procurement practice in respect of telephony with associated reduction in costs • Plan for upgrade for main telephone switch and decommissioning of satellite switches • A clear product catalogue for telephony services to the Council 		Portfolio Holder for Democratic Services and Member Development	Pat Simpson Tel: 01295 227069	None.
<p>Banbury Canalside Draft Supplementary Planning Document To consider the Banbury Canalside draft supplementary planning document.</p>		Portfolio Holder for Planning and Housing	Chris Thom Tel: 01295 221849	None.
<p>VFM Review of Human Resources To consider the outcomes of the Value for Money Review of Human Resources.</p>		Portfolio Holder for Resources and Organisational Development	Mike Carroll Tel: 01295 227959	None.

Likely date of decision: October 2009